

Council on Aging Minutes 11/12/2014

COUNCIL ON AGING MINUTES November 12, 2014

Present: Council on Aging Members Irving Goldberg, Jack Jordan, Virginia McIntyre, Marijo Gorney, Jean Noussee, Mary Gaffney, Jack Dorsey, Ernest Cornelssen, Council on Aging Director Lynne Waterman and Outreach Coordinator Darlene Perkins.

Absent: Norah McCormick,

Chairman Irving Goldberg opened the meeting at 8:35 a.m.

APPROVAL OF MINUTES – October 8, 2014

Motion: Jack Jordan moved to approve the minutes of October 8, 2014, seconded by Ginny McIntyre. **Vote unanimous 8-0**

Public Comments

None

COMMUNICATIONS AND CORRESPONDENCE

DIRECTOR'S REPORT

Director Lynne Waterman distributed her report for the month of October. She noted several new programs were added this past month and new programs are currently being planned for February.

The Director reported the spark plugs were replaced in the van and a flat tire needed to be fixed. She also reported there were several repairs to the building including a roof leak in the library which required the replacement of ceiling tiles. Lights were replaced and a light switch was fixed in the multipurpose room and a faulty lug affecting the solar panels was addressed.

The Director highlighted the meetings she attended: Staff, Mashpee Human Services, Mashpee Cultural Council and Parkinson's Support Network of Cape Cod.

Director Waterman reported one of the van drivers is on leave, a new Volunteer Coordinator was hired and began her duties in October and the Office Assistant resigned to accept full time employment.

The Director noted she attended the MCOA Annual Conference and as part of the conference approximately 30 staff from other senior centers across Massachusetts toured the Mashpee Senior Center. She distributed a fact sheet to the COA members regarding the Senior Center. The Director stated she met with several applicants for the property tax work-off program to review the guidelines and reported the Mashpee Senior Center is a site for the Mashpee community food drive sponsored by the Recreation and Human Services Departments.

The Director noted her goals were to continue training the Volunteer Coordinator, hire and train a new office assistant and assign property tax work-off candidates to positions.

Motion: Mary Gaffney moved to accept the Director's report, seconded by Jack Dorsey. **Vote was unanimous 8-0**

TREASURER'S REPORT

Director Waterman reviewed the budget figures with the members.

Motion: Mary Gaffney moved to accept the Treasurer's Report, seconded by Jack Jordan. Vote unanimous 8-0

OUTREACH COORDINATOR REPORT

Darlene Perkins distributed her report for the month of October. She reported she attended the MCOA Conference in Falmouth and attended workshops on issues that we are facing in our community and learning how other Senior Centers are working towards the same goals. She attended workshops on Hoarding and senior advocacy. Darlene reported she also attended a presentation by the utility companies which gave the different agencies in our area an overview of the different programs they provide to assist people who are unable to pay their bills. The presentation gave the Mashpee COA a contact who will come in to the senior center to set up one on one meetings with people in need of their services.

The Outreach Coordinator reported she had three home visits in addition to numerous client contacts by telephone and visits in the office. The Brown Bag program served 28 seniors this past month. Five volunteers helped to set up and fill and handout the bags. She met with the community VNA nurse and attended an Emergency Preparedness presentation.

The Outreach Coordinator noted she is meeting monthly with volunteers, the volunteer biographer who is looking for seniors to write their Legacy. She also noted there is a new volunteer driver, 2 new Friendly Visitors and 10 Mashpee residents who turned 90+ who received flowers delivered by volunteers.

Darlene Perkins reported that she attended the monthly meeting of the Hoarding Task Force and Elder Services of Cape Cod Board of Directors meeting. The Outreach Coordinator distributed a sheet listing contacts and websites for the Barnstable Regional Emergency Planning Commission and Mashpee Local Emergency Planning.

Darlene informed the members that it is time for the Holiday Gift and will be soliciting 30 volunteers for wrapping gifts on December 17 and volunteers for the delivery of the gifts on December 18. She distributed a sign up sheet for any of the members who may be interested in volunteering.

Motion: Jack Dorsey moved to accept the Outreach Coordinator's Report, seconded by Jack Jordan. Vote unanimous 8-0

VOLUNTEER COORDINATOR REPORT

No report as she recently started her position.

ACTIVITY COORDINATOR REPORT

Director Waterman distributed the Activity Coordinator Report and highlighted several programs. Medicare Open Enrollment Presentation, Emergency Preparedness Program given by Jeff Dugan from the Massachusetts Office on Disability, Recognizing Signs and Symptoms for Suicide Prevention, and the Halloween Costume Contest.

Motion: Jean Nousse moved to accept the Activity Coordinator Report, seconded by Jack Jordan. Vote unanimous 8-0

Old Business

None

New Business

None

Motion: Jack Dorsey moved to adjourn the meeting, seconded by Mary Gaffney. Vote unanimous 8-0

Meeting adjourned 8:55 a.m.

Respectfully Submitted,

Judy Daigneault
Recording Secretary